



Pure. Profit.

Al Meezan Investment Management Ltd.

CONVERSION APPLICATION FORM

From one Fund / Plan to other Fund / Plan

No. AMIM-06-004

INFORMATION ABOUT THE PRINCIPAL ACCOUNT HOLDER						Filing Date / Time:					
Name : (Mr./Mrs./Ms./M/s.)											
Contact No:				CNIC NO :							
Total Conversion amount (Rs.):						Registration No. :					
In words:											

CONVERSION DETAILS:			
Convert From	Convert To	Rupees	Signature
<input type="checkbox"/> Al Meezan Mutual Fund (AMMF)			
<input type="checkbox"/> Meezan Islamic Fund (MIF)			
<input type="checkbox"/> Meezan Islamic Income Fund (MIIF)			
<input type="checkbox"/> Meezan Mahana Kharch Account* (MMKA)			
<input type="checkbox"/> Meezan Sovereign Fund (MSF)			
<input type="checkbox"/> Meezan Cash Fund (MCF)			

* Payment options Available for MCF, MSF, MMKA <input type="checkbox"/> 100% Profit <input type="checkbox"/> 90% Profit periodically & remaining at financial year end <input type="checkbox"/> 90% Profit with capital growth <input type="checkbox"/> Systematic withdrawal Rs. (Available for MCF, MSF, MMKA)		Frequency of Payment <input type="checkbox"/> Monthly <input type="checkbox"/> Quarterly <input type="checkbox"/> Semi Annually <input type="checkbox"/> Annually (for MSF)	
Declaration: I/We hereby confirm having read and understood the relevant Trust Deeds, Offering Documents, Supplemental Trust Deeds and Supplemental Offering Documents that govern this transaction and further acknowledge understanding of the risks involved. <p style="text-align: center;"><i>Signature of applicant/joint applicant(s) (with rubber stamp in case of institutional Clients)</i></p>		Fund/Plan	Transaction Date
Remarks:			
FOR OFFICIAL USE ONLY		Note: Please attach original certificates, if issued, to process the Conversion.	
<i>Name and Signature of Officer at</i>			

Detail of Certificates			Distributor Information		
Fund	Numbers	Units	Distributor Name	e-form Number	Supervisor Signature
Transfer Agent					
Data Input By			Data Verified and Posted By		Signature of Manager

GUIDELINES FOR COMPLETING CONVERSION APPLICATION FORM

1. This form will be used for Conversion of funds from one fund / plan to other fund / plan

INFORMATION ABOUT PRINCIPAL ACCOUNT HOLDER

2. Please make sure that the information i.e., name of account holder, registration number, CNIC no, and recent contact number, provided in this section are correct.

CONVERSION DETAILS

3. Physical unit certificate issued must be attached with the conversion form in order to complete the process.
4. Please tick on the fund / plan you want to convert from and write the name of fund / plan in which you want to convert in.
5. Please mention the amount of conversion and sign against the option you have chosen.
6. Investor may choose to specify the conversion in terms of rupees only. For complete conversion from a fund / plan, please simply write the word “Entire amount”.
7. In case of first conversion into “Meezan Mahana Khrach Account”, “Meezan Cash Fund Plan” and “Meezan Sovereign Fund Plan” please choose the payment option and frequency of payment.
8. You can also choose payment option and payment frequency for Meezan Cash Fund and Meezan Sovereign Fund.

INFORMATION ABOUT PAYMENT OPTION

100% profit Actual appreciation in NAV will be paid out at the end of each period. No payment in case of depreciation of investment.	90% profit periodically and remaining at financial year end 90% of actual appreciation in NAV shall be paid out at the end of period while remaining profit will be paid at the end of year. No payment in case of depreciation of investment.
90% profit with capital growth 90% of actual appreciation in NAV shall be paid out at the end of period while remaining profit will be reinvested. No. payment in case of depreciation of investment.	Systematic withdrawal*(only available for (MCF, MSF and MMKA) A fixed periodic payment as instructed by the investor to be made. Minimum payment is Rs. 500 per period. In case periodic payment is greater than the actual profit earned, investment amount may diminish.

Payment frequency:

- Monthly: Payment to be processed in the last week of each month as per offering document.
Quarterly: Payment to be processed in the last week of each quarter as per offering document.
Semi Annually: Payment to be processed in the last week of each half year as per offering document.
Annually: Payment to be processed in the last week of each financial year as per offering document

9. The minimum balance requirement in all plans is Rs. 50,000/- in order to maintain the plan.

10. All conversion will be made in the respective class of units of the funds e.g., Conversion from Growth Unit of MIF to Growth unit of MIIF. Please provide signature of Principal Account holder and/or Joint Account holder at the appropriate space provided. In case of any signature difference over writing without counter signature, the transaction will be treated as cancelled.

OTHER INSTRUCTIONS

11. Please ensure that the transaction date is mentioned on your copy.
12. In case of Account Holder is illiterate and cannot sign, then he/she must be required to submit either a clear copy of CNICs with photo or one recent passport size photograph authenticated by the banker. His/her form would also need to be signed by two witnesses.
13. The account holder should either mark all empty spaces in the form “void” or cross(X) them out.
14. In case the Form is being filled in by the guardian, on behalf of minor(s), the name of the minor(s) as well as of the guardian should be written clearly on the form and guardian’s signature should be recorded.
15. It shall be the responsibility of investor to pay all stamp and other duties, taxes and processing charges in relation to the units acquired by him/her.
16. For any change in unit holder’s register such as address, phone number, bank detail, dividend option, Zakat option or payment option of plan, please fill and submit the respective form.